

UNIONVILLE SKATING CLUB  
GUIDELINES AND PROCEDURES FOR SKATE CANADA TEST DAYS

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The following information is intended to both introduce parents and skaters to the Skate Canada Test Day process and to outline the expectations associated with this process.

**WHAT IS A TEST DAY?**

Each year the Club is entitled to 3 test days for Preliminary and Intermediate (Low) tests, and 2 test days for Senior (High) tests during the Winter Season. *The dates for each of our test days are designated by the Skate Canada Central Ontario Section Judges Bureau prior to the Winter Season, and these dates are printed in our Club Brochure which is sent with the registration information.*

Preliminary & Intermediate Tests, or, Low Tests consist of:

- Preliminary Skills, Freestyle, and Dances
- Junior Bronze Skills, Freestyle and Dances
- Senior Bronze Skills, Freestyle and Dances

Senior, or, High Tests consist of:

- Junior Silver Skills, Freestyle and Dances
- Senior Silver Skills, Freestyle and Dances
- Gold Skills, Freestyle and Dances
- All Competitive Tests, Interpretive Tests, and Diamond Dance Tests

*Three weeks prior to a scheduled test day, the coaches submit their lists of students ready to try a test. This is called the Maximum List. The Test Chairman (a Club Volunteer) starts organizing ice time, judges, and scheduling. Two weeks prior to the scheduled test day, the coaches submit a final list with the option of pulling out tests that are not up to Skate Canada Test standard for the coming test day. After the final lists are submitted, the coaches inform their students that they are trying tests, and test envelopes are given to the students. If you do not receive one from your coach, they are available in the Skating Club office. A list of skaters trying tests is posted on the bulletin board.*

**TEST ENVELOPES**

*Test envelopes should be completed and returned to the office with the appropriate fees prior to the scheduled test day. The fee is \$10.00 per test and is sent directly to Skate Canada by the Club. The Club does not keep these fees. There is a surcharge of \$5.00 per skater trying tests that is used to pay for the judges' expenses. The Club is responsible for paying the ice time, the judges' mileage and expenses and having meals and snacks on hand for the test day. The judges are not paid. They are volunteers from Skate Canada who have trained and attended seminars, written examinations, and trial judged many hours to receive their appointments.*

**WHAT OTHER EXPENSES DO I HAVE ON TEST DAY?**

*If your skater is being partnered through a dance by one of our coaches, you will be billed directly by that coach for partnering fees.*

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**IF YOU ARE NOT AVAILABLE TO PARTICIPATE ON A DESIGNATED TEST DAY**

When you check the brochure for upcoming test days and realize that you are not going to be available to try a test, you must notify your coach, or the Skating Club office, or the Test Chairman *at least 3 weeks prior to the scheduled test day*. There is quite a bit of paperwork and scheduling involved with each test and giving prior notice that you are not available eliminates unnecessary administrative work and rescheduling.

**TIME SCHEDULES FOR TESTS**

*Time schedules for tests are posted on the bulletin board at least one week prior to the test day. Make note of the time your test is scheduled and be at the rink and ready to go on the ice at least 1/2 hour prior to your scheduled test time.* Some test days are very busy and the scheduling is very tight. If you are late it could throw off the whole day's schedule. The schedules are made up based on judge availability and their qualifications, and the amount of ice time allotted to the Club. Other organizations use the ice as well. If we go over our ice time due to someone being late and the ice has been rented to another organization, it could risk tests not being allowed to try which is unfair. So a little courtesy and co-operation is expected from everyone.

**WHAT DO I WEAR FOR TEST DAY?**

A skating skirt with a turtleneck top or a dress is appropriate. Also skating tights should be worn. Mittens and sweaters can be worn for warm up only. Pants and tracksuits are not permitted. Long hair should be tied back, skates and laces clean. Remember you are a skater and you are presenting yourself to the judges as a skater, so a neat and tidy look is required.

**WHAT HAPPENS ON TEST DAY?**

Prior to your test, the Ice Captain will call you to the ice for a warm up. The warm up is usually 5 minutes. Then, you will be asked to leave the ice until you are called to try your test. The order of skate is listed on the schedule posted on the bulletin board. Test times vary with each category. Preliminary dance tests are approximately 2 minutes in duration.

**RESULTS**

*The results of your test will be available once the judges have entered them on the summary sheets for submission to Skate Canada. This is usually done after a complete set of tests have been tried. (Usually within a 1/2 hour.)* If you need to leave before the results have been given out, you can pick up your test paper from the Skating Club office.

We hope this information is helpful to you and enlightens you about Test Days. If you have any questions or concerns, please contact your coach or the Skating Club office at 905-477-3294.